

DESCRIPTION Job Title: H4Y School Counsellor - Part time Sessional (Term-time Only)

Salary: £33 per hour for a 5 hour day

Supervision is included.

Location: Shooters Hill, Woolwich

Responsible to: H4Y Schools Counselling Liaison Officer

Type of Employment: Part time permanent

Main purpose of the job

Here4You provides high quality, professional mental health services to young people in London secondary schools and colleges. All counsellors are qualified and members of a professional body.

This person will work effectively with pastoral and other teams at the school assigned. The Student Counselling Service aims to enable students to enhance their psychological health and personal effectiveness, thus empowering them to optimise their academic accomplishment, school / college involvement, and personal development.

Key areas of responsibility

- To provide a high quality, professional counselling service for children and young people in the school/college setting
- To signpost students to other support services as and when appropriate
- To provide a service that is sensitive to student diversity, including cultural expectations, disability, issues of gender, religion and sexual orientation
- To establish and maintain close links with a wide range of academic and administrative staff and School/College student support services

- To report Child Protection/Safeguarding concerns to the school safe-guarding officer and the H4Y Schools Counselling Liaison Officer.
- To complete all Here4You required documentation and measurement tools and upload them and record them on insight.biz
- To record client notes on our GDPR approved on-line confidential and anonymized case management systems for client information tracking, case records
- To attend supervision with a Here4You clinical supervisor
- To carry out administrative work associated with the counselling provision
- To attend appropriate professional development and training events
- To adhere to the ethical framework of the appropriate professional body and ethical guidelines
- To contribute to the development of a responsive and ethical counselling service for students •
- To maintain records and statistics in line with the Service's Policy on Confidentiality and Data Protection and to liaise with the SCLO to input data into the Service's databases including use of CORE YP
- To formally report back to the SCLO on a half termly basis re. the progress of the counselling provision
- Further Information - Enhanced level DBS , Level 2 Safeguarding