

Metanoia Research Ethics Sub-Committee Terms of Reference

Introduction

Metanoia Research Ethics Committee (MREC) is a sub-committee of Metanoia Research Committee and of the School of Science and Technology Research Ethics Committee at Middlesex University.

Aims and objectives of the committee

The primary aim of the sub-committee is to protect the dignity, rights, safety and well-being of research participants, and that of researchers.

The specific objectives of the sub-committee are:

- To provide oversight of the programme level research procedures for approval of students' projects.
- To provide oversight, audit and ratification of programme level ethical approval decisions for students' projects.
- To consider applications for ethical approval by staff .
- To give written approval for staff research proposals, or written information as to why approval has not been given.
- To consider revised submissions.
- To refer to Middlesex's School of Science and Technology cases that cannot be satisfactorily resolved or about which there is uncertainty.
- To operate procedures no less rigorous than those suggested or required by relevant professional bodies and other relevant local and national bodies/institutes.
- To provide advice to those who are required to submit to an external research ethics committee on request.
- To review and update relevant documents regularly.
- To conduct research ethics reviews on a regular basis or as requested by the School Ethics Committee.
- To facilitate dealing with ethical complaints regarding research projects approved by MREC and conducted by staff and students.

Membership of the committee

Faculty Head (Ex-Officio / Chair)

Vice-Chair (Ex-Officio)

Director of Studies (DPsych) (Ex-Officio)

Director of Studies (DCPsych) (Ex-Officio)

Programme Leader PCC MSc (Ex-Officio)

Academic Quality Manager (Ex-Officio)

Student Representatives 3 (2-year term)

Quoracy

50% + 1 of members including either the Chair or Vice-Chair and excluding students and members in attendance.

Meetings

The sub-committee will meet Quarterly.

Current: November 2018